



PACIFIC GROVE POLICE DEPARTMENT

A: 580 PINE AVENUE, PACIFIC GROVE, CA 93950 P: (831) 648-3143 E: PGPDRECORDS@CITYOFG.PG.ORG

POLICE REPORT REQUEST

INCIDENT INFORMATION

CASE REPORT NUMBER (IF KNOWN)	INCIDENT DATE (IF KNOWN)
INCIDENT LOCATION (IF KNOWN)	

REQUESTER INFORMATION

NAME (LAST, FIRST)	DATE OF BIRTH
ADDRESS	
PHONE NUMBER	E-MAIL ADDRESS
REQUESTER'S SIGNATURE	DATE

HOW WOULD YOU LIKE YOUR REPORT?

Email

Hardcopy

- Additional information may be required to complete your request.
- A copy of your Driver's License or Passport must be provided with your request.
- We will respond as to whether records will be disclosed no later than ten calendar days from the first calendar day after receipt of the request.
- Please **DO NOT** send payment with your request.

Submit your completed application in person or by e-mailing it to PGPDRecords@cityofpg.org

OFFICIAL USE ONLY

DATE	STATUS (CIRCLE ONE)			INITIALS AND BADGE NUMBER
	Draft	Pending	Completed	
	Draft	Pending	Completed	
	Draft	Pending	Completed	
	Draft	Pending	Completed	
	Draft	Pending	Completed	
REVIEW DETERMINATION	APPROVED/DENIED BY			